

Capture pictures

Saturday, June 10, 2023 9:33 AM

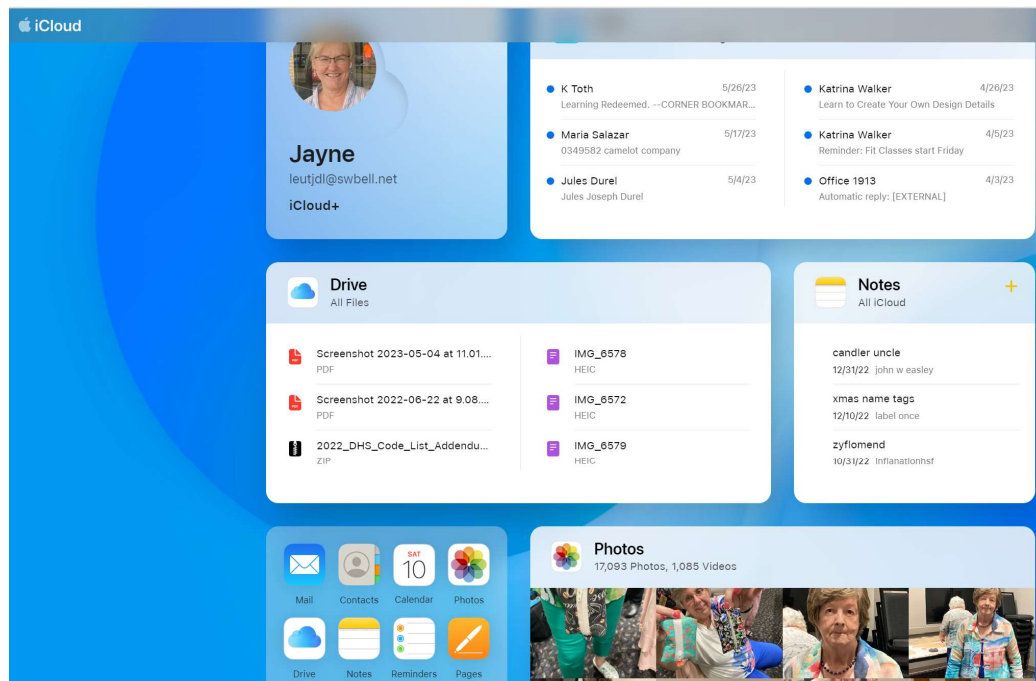
- (1) take pictures on iphone**
- (2) access photos via icloud**
- (3) download to laptop, club directory with current date**
- (4) open pictures in "photo" crop pictures and rename**
- (5) save pictures to OneDrive, ASG directory**

*Pictures can be included on attendance report.
These reports can be a source for images to be included in Newsletter and Instagram. The OneDrive will be how the images are captured by members.*

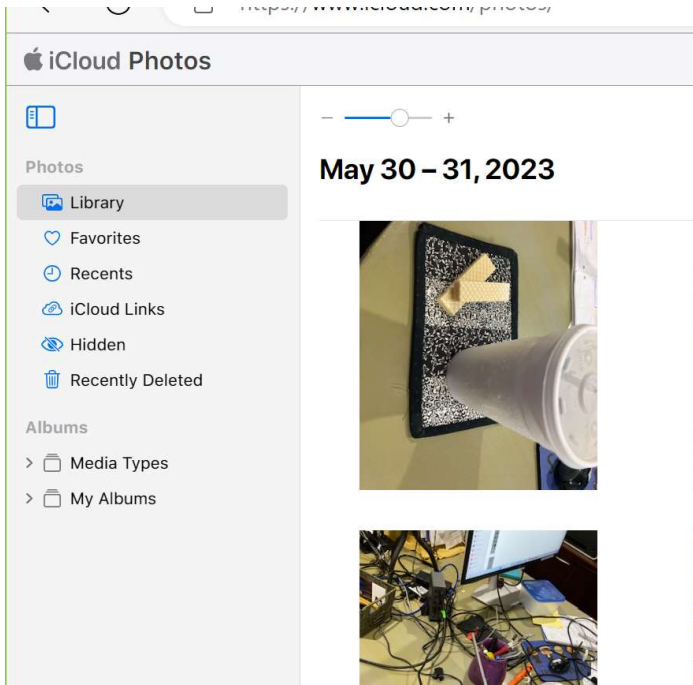
Icloud access

<https://www.icloud.com>

Signin with AppleID and password



Open "photos" and search "Recents"



==> Select image and Download to laptop

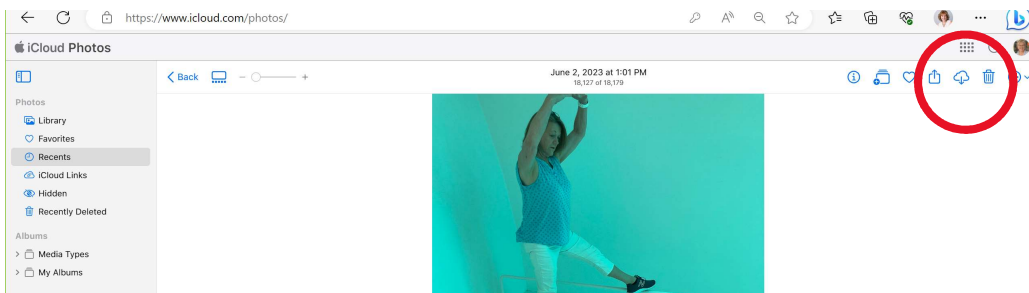
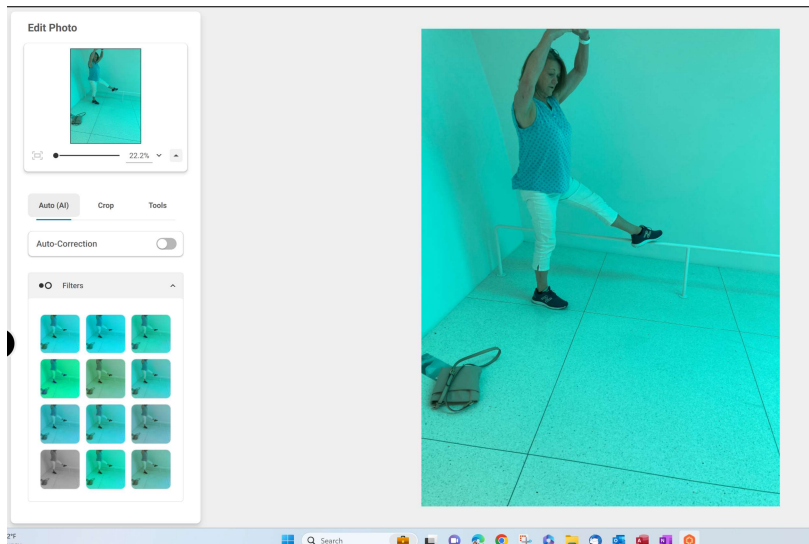
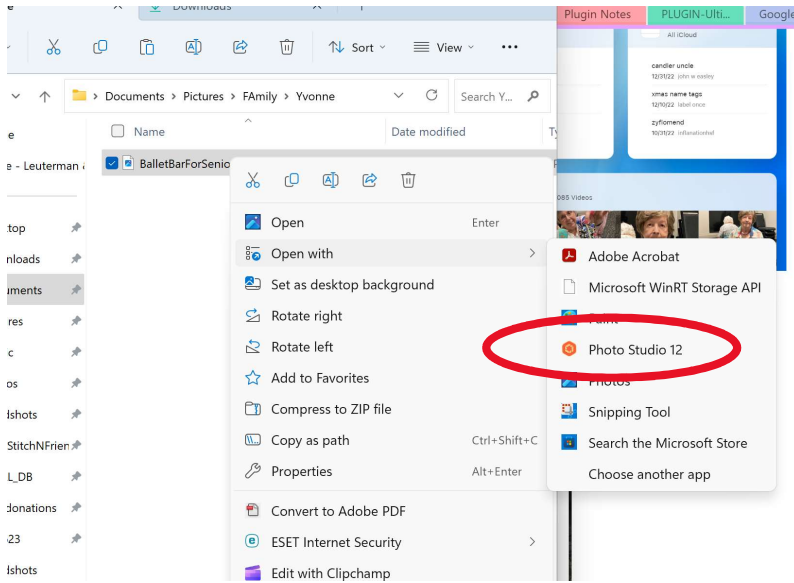
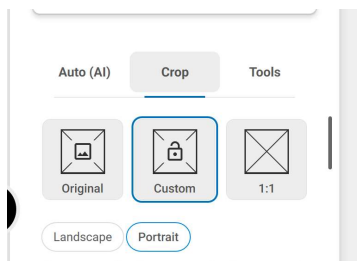


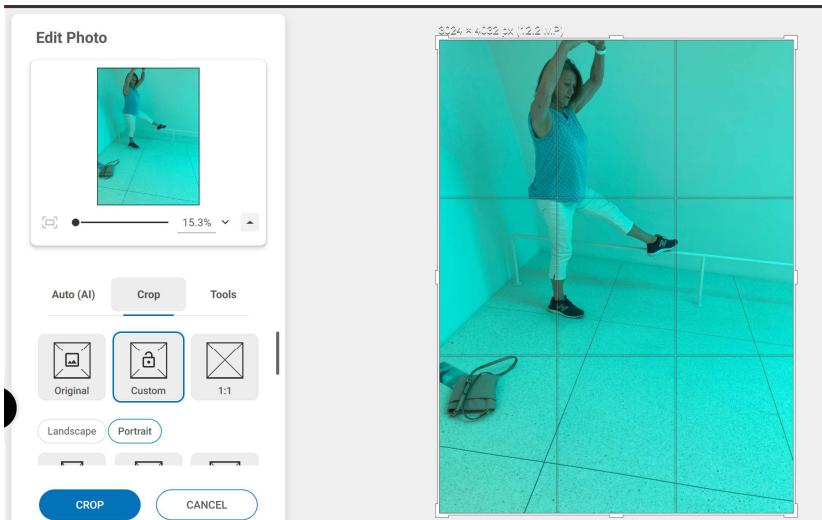
Photo edits

==> select image, Open with "Photo Studio 12"

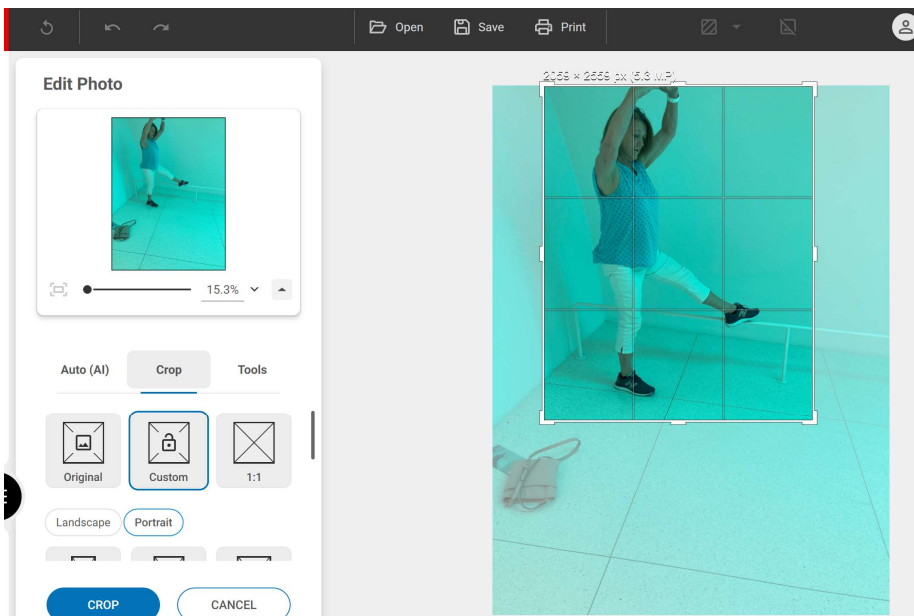


==> select Crop and Custom

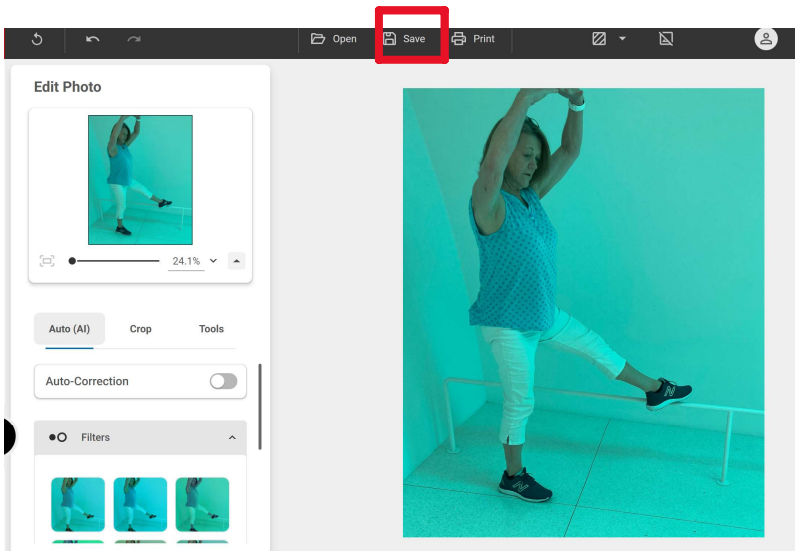




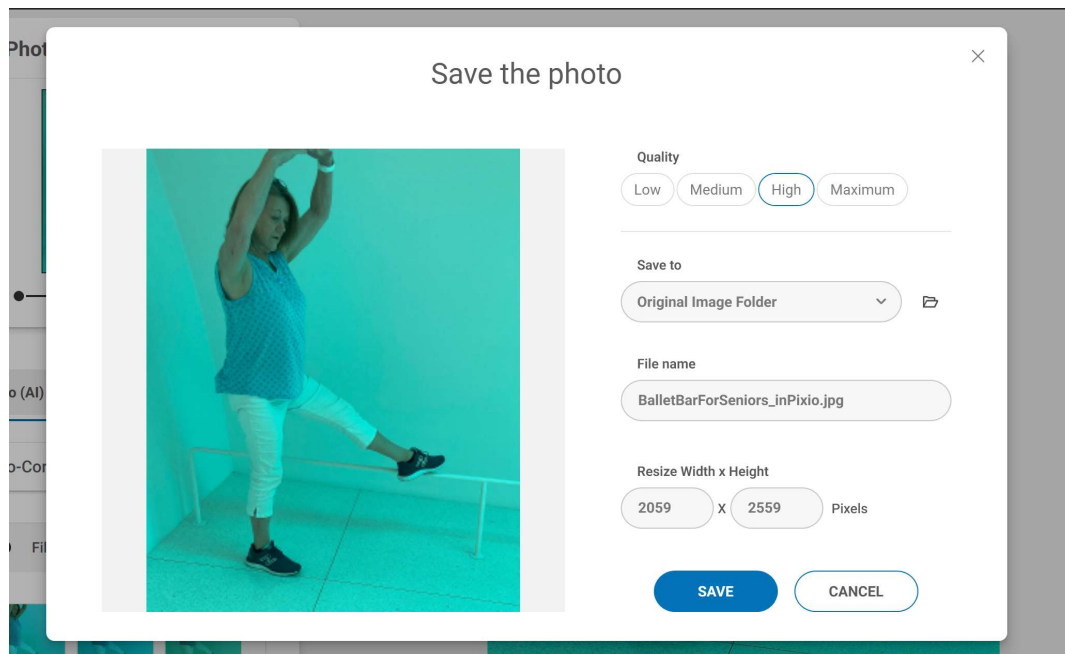
==> resize and select "crop"



==> save



==> rename and save

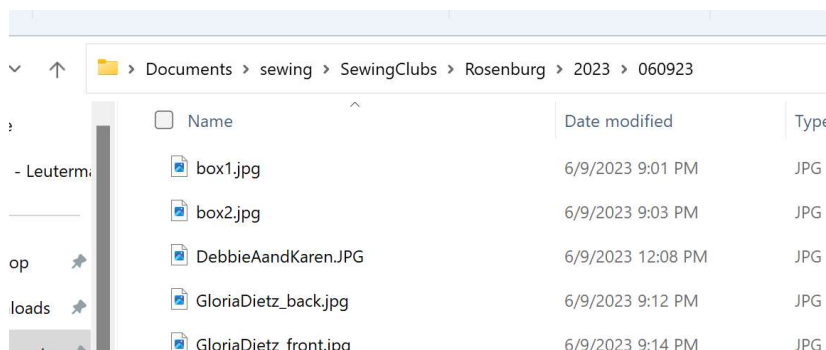


File name

BalletBarForSeniors.jpg

OneDrive

==> Open laptop directory with captured and audited images
Example



==> Open OneDrive "Picture" folder

You should have received two emails on the subject of getting access to the OneDrive folder "Pictures" that holds the ASG Houston pictures. Create bookmark for access.

==> Upload pictures

https://leutermanassociatesinc-my.sharepoint.com/personal/jleuter_leuterassoc_com?la

OneDrive Search

B-Jayne Leuterman

+ New Upload Share Copy link

My files > sewing > Pictures

Name	Mod
2022 SewingBee	Octol
2023 InsideTheLoop	Janua
2023 Spring Retreat	April
NG Inside the Loop	3 hou
NG Kingwood	3 hou
NG Northwest	3 hou
NG Rose-Rich	3 hou
NG Sassy Sewing Ladies	3 hou
NG Seams Possible	3 hou